

# EPS Guide to the Coalition Application for the Class of 2021

Completing the Coalition Application is required for all students applying to the University of Washington and is an option for students applying to many other schools. It is mostly intuitive, but you may find this guide helpful when completing certain sections.

## Getting Started:

1. Start by creating an account at the [Coalition App web site](#).
2. Once you have created an account, go into SCOIR and link your Coalition App account by going to My Profile → Personal Details → Application ID and entering your Coalition ID#.

## Completing the Coalition App:

1. After setting up an account, navigate to the “Colleges” tab and enter the college(s) to which you plan to apply using the Coalition App. This will populate your profile with the necessary questions and prompts specific to your college(s). It is important to complete this step first as your school selections will affect the remainder of the application.



Home ▾ Profile Locker ▾ **Colleges** Help ▾

## Colleges

Share List ▾

College List Send Test Scores

Add colleges to your list to start applying and to keep track of your progress on each application.



Coalition colleges ▾

2. Next, go to the “Profile” tab and get to work. Fill out all sections, maintaining consistency with the information on record at EPS and with testing services (ACT or SAT). Use the following guidelines for each section of the profile:

## Personal Information

All information entered on this page should match what is on record at school. The last question about CBO should be answered “no” unless you are a Rainer Scholar or part of a similar organization. If you are uncertain, speak with your Process Coach.

## Contact Information

This section is mostly intuitive. After entering your address there is a “start date” and “end date.” These refer to how long you have lived at that address.

## Demographic Information / Citizenship Information

These sections are also straightforward. Note that not all the questions are required and let your Process Coach know if you have any questions.

## Family Information

When asked “who is in your household?”, note that the family members are listed as they relate to *you*. Do not mark “spouse” or “child” unless you have a spouse or your own child living in your home with you.

## High School Information

High School 1: Eastside Preparatory School

When did you most recently attend this school?	<b>Date started:</b> Sept 2017 (unless you started at EPS after September of freshman year) Note: This question refers to when you started <i>upper school</i> at EPS. If you started at EPS before 9 <sup>th</sup> grade, your start date is still 2017. <b>Date ended:</b> June 2021
How are classes scheduled at this school?	Trimesters Do NOT check the box “This school uses block scheduling.” That is referring to schools where single courses are taught in weeks-long blocks.
Grading Scale	Letter

Add another high school: only if you have attended other schools during your upper school years.

Graduating High School: Eastside Preparatory School

Most recent academic year	12 <sup>th</sup>
GPA type	Unweighted
GPA scale	4.0
Cumulative GPA	Find this on your transcript
How is rank reported on your transcript?	Does Not Rank
Class size	71
High School Counselor	Enter your Process Coach’s name and email address

## College Information

You will only fill out this section if you have taken college courses for *college credit*. Check with your Process Coach if you have questions about whether you should include coursework here.

## 9<sup>th</sup>-11<sup>th</sup> Grade Coursework

Before you fill out this section, make sure you have completed the High School Information tab, described above. This will pre-populate some information and save you valuable time while entering your coursework here.

**You will want to have your transcript on hand for reference while you fill out your coursework.** For each course entry, follow the instructions below:

<b>Subject Area</b>	<ul style="list-style-type: none"><li>• Choose the discipline that best matches your course.<ul style="list-style-type: none"><li>○ For PE courses, choose “other.”</li><li>○ For all other electives or interdisciplinary courses not fitting into the categories provided, choose “College-Preparatory Electives.”</li></ul></li><li>• Do not enter Seminars.</li><li>• Do not enter Independent Study courses for which your plans have not yet been officially approved by the EPS Curriculum Committee.</li></ul>
<b>Class</b>	<ul style="list-style-type: none"><li>• Scroll down to find the name of your course. If the correct name does not appear, choose “Other” (last option on the drop-down menu) and a box will appear to type in the name as it appears on your transcript.</li></ul>
<b>Type of class</b>	<ul style="list-style-type: none"><li>• Not Applicable<ul style="list-style-type: none"><li>○ EPS, like many schools, does not distinguish between Advanced or other options. Choose “Not Applicable” for all your courses.</li></ul></li></ul>
<b>Grading scale</b>	<ul style="list-style-type: none"><li>• Letter</li></ul>
<b>How was this class scheduled?</b>	<ul style="list-style-type: none"><li>• Trimesters</li></ul>
<b>During which trimester(s) did you take this class?</b>	<ul style="list-style-type: none"><li>• Select as appropriate for trimester- or year-long classes</li></ul>
<b>How is the grade for this class reported on your transcript?</b>	<ul style="list-style-type: none"><li>• One grade per term</li></ul>
<b>Trimester (1, 2, 3) Grade(s)</b>	<ul style="list-style-type: none"><li>• Enter your grade for each applicable trimester</li><li>• Do NOT check the box “Eastside Preparatory School used block scheduling for this class”</li></ul>
<b>This class occurred during the</b>	<ul style="list-style-type: none"><li>• Regular school year</li></ul>
<b>What grade were you in when you took this class?</b>	<ul style="list-style-type: none"><li>• Check appropriate box</li></ul>

## 12<sup>th</sup> Grade Coursework

See instructions for the section above on 9<sup>th</sup>-11<sup>th</sup> Grade Coursework; these sections have the same format.

## College Coursework

This section is only for courses you have taken at a college. For most students, there will be nothing to add here.

## SAT/ACT

Enter scores as prompted on this page. You will notice a box containing a link to “Send Test Scores” directly from MyCoalition. It’s up to you whether you wish to link your ACT and/or College Board (SAT) account to your Coalition App; doing so does not have any particular advantages but some students may find it more convenient.

## Additional Tests

Enter SAT Subject Test or AP test scores as prompted.

## English Proficiency Tests

Most EPS students will have no scores to report here. If you are an international student, check the policies at each of your colleges to determine whether you need to take and report scores from English proficiency tests.

## Fee Waiver

Answer the questions to see if you qualify for a fee waiver.

## Honors and Distinctions

This section is meant to capture honors and awards you may have received. It is not unusual to have nothing to report here. Examples of awards include, “2<sup>nd</sup> place in regional math competition,” or “Emerald City Varsity Quidditch League MVP,” or “Distinguished Performance Award from the Cincinnati Youth Symphony.” Leadership roles are best included in the next section, “Activities/Experiences.” See your Process Coach if you are uncertain about an entry.

## Activities/Experience

This is where you will note your extracurricular activities. You can add up to eight, but it is not necessary to have that many. It is a good idea to have someone proofread your entries for clarity. Be sure not to assume that the reader will understand things by their name/acronym alone. There are a limited number of characters allowed per entry so you must write concisely. Your Process Coach and Writing Coach are available to help with this.