

EPS Parent Association Volunteer Opportunities

Volunteer Positions that require a 1-2 year commitment

Role	Positions	Description	Hours per month
Hospitality Committee	3-4	<ul style="list-style-type: none"> • Parent Ambassadors to New Families (May/June) • Host New Family Picnics (July) • Plan the ice cream social (Sep) • Plan Fall Harvest (Sep/Oct) • Plan Winter Celebration (January) 	8hrs
Faculty Staff Appreciation Committee	2--3	<ul style="list-style-type: none"> • Coordinate Faculty & Staff Appreciation Events <ul style="list-style-type: none"> ○ Oct - BTS gift ○ Dec - Winter/Holiday Treats ○ Feb - Valentine's Day ○ May - Teacher Appreciation Week ○ June - End-of-Year Thank You! 	8hrs
Athletics Coordinator	1	<ul style="list-style-type: none"> • Support EPS Athletics: <ul style="list-style-type: none"> ○ Recruit & coordinate team parents each trimester ○ Provide support for end of year Athletic Banquet 	8hrs
Arts Coordinator	1	<ul style="list-style-type: none"> • Recruits and coordinates volunteers to support EPS Arts events throughout the year including musicals, plays and the Artwalk 	8hrs
Class Rep Coordinators	1-2	<ul style="list-style-type: none"> • Recruit, train & support EPS Class Representatives • Coordinate Back to School Picnic events 	8hrs
Secretary	1	<ul style="list-style-type: none"> • Takes and publishes notes for all PA Exec and PA General Meetings • Ensures that notes are taken and sent to parents at each grade level meeting 	3hrs

The positions above are typically recruited from experienced EPS Class Representatives, but ***if you are interested in a role for the following year, please contact the Parent Association President: Katharine Pike katharinepike@hotmail.com***

Class Representative	24	<ul style="list-style-type: none"> • Coordinating socials for parents once per trimester • Sending monthly communications to parents as reminders of grade-specific key dates/events • Take notes at grade level meetings • Planning the class back to school picnic <p><i>Please let the Class Rep Coordinators (Roomi Sharma roomis@hotmail.com, or Danielle Dixon danielle_dixon@comcast.net know if you are interested for next year.</i></p>	4hrs
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Volunteer Positions that require 1 trimester commitment

Role	Positions	Description	Hours per month
Sports Team Parent	12	<ul style="list-style-type: none">• Plan and coordinate food/snacks for the players during the season as needed.• Take pictures or coordinate with other parents on the team to take pictures• Plan and implement one morale event for their team.• Support any special game nights,• Help support the coach in organizing a modest end of season celebration <i>Look for mail from Leela Rao lerao7577@gmail.com to signup.</i>	3hrs

Volunteer Opportunities with only a 1-3hr commitment

Month	Positions	Description	Hours required
Every Month	6	<ul style="list-style-type: none"> Supporting your child's sports team by bringing a treat for the students. Look for mail from the Team Parent to signup. 	1-2hrs
Every Month	4	<ul style="list-style-type: none"> Supporting your child's zero period music class or play/musical by bringing treats for the students. Look for mail from the Arts Parent to signup.. 	1-2hrs
August	14	<ul style="list-style-type: none"> Photo Day Volunteers – check in students for annual photos. Look for mail from the EPS Parent Association. 	2hr slots
September	8	<ul style="list-style-type: none"> Fall Harvest setup and cleanup. Look for mail from the EPS Parent Association 	2 hr slots
October	8	<ul style="list-style-type: none"> Help assemble gift baskets for the Faculty & Staff . Look for mail from the EPS Parent Association 	3hr slots
October	3	<ul style="list-style-type: none"> Photo Day make-up/retake day - check in students for annual photos. Look for mail from the EPS Parent Association 	1hr slots
November	2-3	<ul style="list-style-type: none"> MS Play – Help with a reception for students Look for mail from the Arts Parent to signup.. 	2-3hrs
November	2-3	<ul style="list-style-type: none"> Concert - Helping with Concert reception Look for mail from the Arts Parent to signup.. 	2-3hrs
December	8	<ul style="list-style-type: none"> Help assemble gift baskets for the Faculty & Staff. Look for mail from the EPS Parent Association 	3hr slots
December	2-3	<ul style="list-style-type: none"> Concert - Helping with Concert reception Look for mail from the Arts Parent to signup.. 	2-3hrs
January	8	<ul style="list-style-type: none"> Winter Celebration setup and cleanup. Look for mail from the EPS Parent Association 	2 hr slots
February	8	<ul style="list-style-type: none"> Help assemble gift baskets for the Faculty & Staff. Look for mail from the EPS Parent Association 	3hr slots
February	2-3	<ul style="list-style-type: none"> MS Play – Help with a reception for students Look for mail from the Arts Parent to signup.. 	2-3hrs
March	2-3	<ul style="list-style-type: none"> Concert - Helping with Concert reception Look for mail from the Arts Parent to signup.. 	2-3hrs
May	12	<ul style="list-style-type: none"> Help assemble gift for Teacher Appreciation week. Look for mail from the EPS Parent Association 	3hr slots
May	2-3	<ul style="list-style-type: none"> All school Musical support - Help with a reception for students Look for mail from the Arts Parent to signup.. 	2-3hrs

