

EPS PA Executive Meeting Minutes

8:00 a.m., Tuesday, October 2, 2012

EPS AD Conference Room

Attendance

Desiree Eden, President

Angela Kavounas, Secretary (Arrived 8:12 am)

Karen Tribes, Treasurer

Lisa Brashem, VP of Communications – (Absent)

Susan Dereli, Co-VP of Hospitality

Debbie Nussbaum, Co-VP of Hospitality

Alice Ryan, Co-VP of Teacher Appreciation

Vandana Chalana, Co-VP of Teacher Appreciation

Diane Najm, VP of Volunteerism

Anne Corley, Past President

Vickie Baldwin, Liaison to the EPS PA

NOTE: 8:00 – 8:12 am is Unaccounted for

As of 8:13 am

Ongoing discussion regarding CRF (note no further info)

Inclusivity – a day event showcasing cultural diversity and simultaneously hosting a cover dish for the EPS community.

Objective of EPA PA is visibility to and engagement of the parents in the EPS community.

Have the Class Reps request volunteers from their respective classes to volunteer for upcoming EPS events.

There needs to be clarity of the function for the EPS PA EX Committee. Desiree Eden will be the point person for this task.

Noted that at the upcoming general meeting, to supply food(s) from the EPS kitchen rather than request the parents to bring cover dish.

Desiree Eden announced that an EPS PA workbook is currently being worked on by Vickie Baldwin, Desiree Eden and Jen. The workbook will contain public and private sections. They are looking into using Google Drive. Options to include using drafting floor plans; different spreadsheets &/or templates for EPA PA hosted events. The chairperson would have access to the respective work options.

Also in the process of being established is an archive of events hosted; with the details of the event (the logistics).

Fall Harvest Event:

Deb Nussbaum, Susan Derili, Diane Najm and Vickie Baldwin will review the Fall Harvest event at 2:30 p.m.

Ann Corley stated that the bar didn't have non-alcoholic beverages at either of the two bars; suggestion that both bars should offer the same types of beverages

(would eliminate having to go stand in multiple lines). As of today, they haven't sent to the parents a survey of how they felt (feedback) about the function.

During the Fall Harvest event there was no raffle; no collection of items to be raffled which made it an easier event to coordinate. The event had a great video (of the new venue). Ian, Roberta and Vickie, the on-site staff took care of the site needs; only needed registration volunteers the night of the event.

Note; the speakers should be on stage at the podium, with a spot light on them; to be seen and heard by the attendees.

Deb Nussbaum, volunteered to chair the Fall Harvest Event for 2013.

Note: No survey for the Fall Harvest Event would be sent out as so much time had past.

Diane Najm suggested adding more volunteers, also members of the EPA PA EX to be greeters at the reception.

Desiree Eden requested to have the Class Reps gather information &/or suggestions for events, throughout the year; to be reviewed and/or considered at the meeting when the upcoming calendar of events is formed.

Note: example that the 6th grade class reps had previously suggested that the Halloween bowling event in October to be changed to later in the school year; a Mardi Gra theme for February was suggested.

Desiree Eden announced that she had asked Ms. O'Hara if she was available to discuss the core values of the events at EPS. Ann Corley suggested that Desiree Eden also contact Gail Bain and Kathy Webber to host an informal "Alumni Reunion".

It was suggested that the EPS PA EX alumni be interviewed (taped video); and the video to be uploaded to the EPS PA Blog.

Lanyards Suggestions:

- Add a clip on feature
- Turn in lanyards and get an incentive for turning it back in to EPS

Lanyard discussion TABLED

Announcements:

December 18th Team Building CANCELLED

November 5th EPS PA General Meeting – evening on campus

November 27th Trimester Coffee – morning on campus

November 29th EPS PA EX Committee Meeting – on campus

EBC – clarification at events

Desiree thanked everyone for attending and for all of their hard work.

EPS PA Executive meeting ended at 9:30 am.

Respectfully submitted

Angela Kavounas

EPS PA Secretary