



EPS PA General Meeting Minutes
Tuesday, September 18, 2012
EPS AD Conference Room

Attendance

Note: need to verify with EPS PA Executive board (approximation due to sign in sheet not returned)

Desiree Eden, President
Angela Kavounas, Secretary
Lisa Brashem, VP of Communications
Alice Ryan, Co-VP of Teacher Appreciation
Diane Najm, VP of Volunteerism
Anne Corley, Past President
Vickie Baldwin, Liaison to the EPS PA
Leisl Bohan, 5th grade class rep
Mica Voskuil, 5th grade class rep
Amy Hallman, 5th grade class rep
Laurie Goetsch, 6th grade class rep
Stephanie Brooks, 6th grade class rep
Merav Netz, 7th grade class rep
Arianne Burnham, 7th grade class rep
Leslie Laird-McConnell, 7th grade class rep
Valerie Horvath, 8th grade class rep
Debbie Dimmer, 9th grade class rep
Kim Merino, 10th grade class rep
Leigh Ann More, 10th grade class rep

8:00 am Welcome

Desiree Eden, EPS PA President welcomed everyone. Desiree thanked the class reps and executive committee for their work throughout the summer. Desiree spoke about the EPS PA Blog and that it was a continuation from what Anne Corley had initiated. The basic template was in place and the role-out was planned for November 5th, 2012.

Desiree Eden's spoke about the highlights from the EPS PA Seminar held on September 7th; "Effective use of parent's time in benefiting the EPS community"

Desiree welcomed and introduced Dr. Terry Macaluso, Phd, EPS Head of School. Dr Macaluso spoke as to the recent events at the EPS campus; which included the new cafeteria (multi use) building dedication and the new commons area being enjoyed by the students and staff and how it is the central gathering spot. The construction project also added lots of extra usable square footage.

Dr. Macaluso stated the EPS currently has 271 students enrolled for the 2012/2013 year; that 3 new teachers were hired.

Dr. Macaluso stated that the laptops are expected to arrive by next week. She apprised the PA that Mr. Briggs had been pursuing the matter on a daily basis. The students are anxious to receive the laptops as are the teachers. And it is has been a challenge for the teachers as they had prepared their assignments with the use of the laptops. EPS has been on top of the situation, however the problem stems from the actual shipment of the laptops had been delayed by the manufacturer. The shipment is for 5000 laptops units of which EPS's order (100+) is part of.

In response to a PA question of how does EPS handle the transition from 8th grade to 9th grade upper school. Dr. Macaluso replied that there were several procedures in place to help with the transition:

- 8th graders are invited to the upper school
- 8th graders are invited to ask their questions to 9th graders; without parents present
- 8th grades have an interview with Dr. Macaluso

8:15 am - Desiree Eden announced that the EPS PA name badge lanyards were ready. She suggested that each PA put a photo of their student on the backside of the lanyard name badge holder. As this would be a great way for the parents to get to know parent and students and that it would be a wonderful for icebreakers.

Desiree announced that the development of the EPS parent's name badge was also being worked on.

8:20 am – Vickie Baldwin gave a power point presentation of the various categories and develop plans of the PA section of the EPS website.

Vickie Baldwin gave explanation of EPS Website Calendar; with a breakdown of the access and use options, color codes, grades, groups and meeting notices.

Vickie Baldwin requested that all suggestions for the EPS PA Blog be sent via e-mail to Lisa Brashem, VP of Communication.

Desiree Eden thanked Amy for the photos she took during the annual EPS ice cream social.

Desiree announced that in the future some of the PA meetings for the year will be evening meeting with potluck dinner.

- 1st evening meeting will be on November 5th
- 2nd evening meeting in April (date TBD).

In addition Desiree stated she is looking into the possibility of including childcare and a stud table during the evening meeting.

Desiree announced that at the end of the school year that the EPS PA will host a workshop for planning the upcoming year. This will be the forum for the class reps to submit/present suggestions and ideas for the upcoming year (2013/14). An example, the 6th grade reps had suggested that the annual October bowling event be modified to be held on a less hectic month and changing the theme to Mardi Gras/carnival. This would be considered for next year (2013/14).

Desiree asked that each class rep(s) by grade introduce them and give a brief update on their class grade:

5th grade – Mica; The Clubber family hosted the class back to school event at their home. Most of the class families attend. The reps have a class contact list and arranged for an informal parent morning coffee gatherings after their student is dropped off at EPS

6th grade - Laurie & Stephanie; the class back to school event was hosted at Grass Lawn Park in Redmond. It was a pot luck dinner and was well attended.

The class theme is “building community with fun”, in the process of putting together an e-mail social contact list.

Currently are working on the annual bowling event on October 28th with the theme of “Bowling with Fiends”. Plan to have volunteers from each level as hosts. The tentative plans are that the event will be at Tech City Bowling from 3:30 – 5:30. The cost will be \$8.00 which will include arcade tokens.

7th grade - Arianna; the class back to school event was hosted at Grass Lawn Park in Redmond. It was a pot luck dinner and was well attended. The reps have established a class e-mail/phone numbers contact list for social contact and planned a coffee gathering.

8th grade – Valerie; a class family hosted the class back to school event at their home. The class has one new family with 2 new students. The class group is pretty much the same.

9th grade - Debbie; Leisel’s family hosted the class back to school event at their home. Most of the same class families

10th grade – Leigh Ann; announced that the class had adopted the name “Team Avenger”. The class back to school event was hosted at Perego Park; had arranged for food trucks to be on site at the park for the food and desert. The food trucks were well received by families and students. Note that the event was during the week and they only had to commit to 75 people attending.

Note: Kim Prince suggested using food trucks and a central park and have two/or class picnics running simultaneously at the same park but in different areas of the same park.

Wednesday the 26th of September, coffee gathering scheduled and are in the process of planning a monthly class parent event.

Friday the 28th of September, golf outing at willow run- non EPS PA sanctioned event.

11th grade – Diane Najm; the class back to school event was hosted at Newport Hills tennis Club. A few parents came as most of the class students drove themselves to the event (which is the norm). The families have been together for years and there are a few new families.

12th grade – class rep absent – no report submitted

Desiree Eden reminded the attendees that Diane Najm, VP of Volunteerism would be hosting a luncheon at her home for the class reps in October.

8:45 am - Karen Triebes, EPS PA Treasurer gave the treasurer's report. As the EPS PA does not do any fundraising for funds. The EPS PA receives funds directly from EPS.

Projected Expenses:

Class Picnics	\$1,600.00
Ice Cream Social	\$ 100.00
1 st Coffee Event	\$ 125.00
2 nd Coffee Event	\$ 75.00
3 rd Coffee Event	\$ 75.00
PA Workshop	\$ 250.00
PA_____	\$ 250.00
PA_____	\$ 250.00
Bowling Event	\$ 600.00
Spring Camp	\$ 800.00
Fall Harvest Event	\$3,500.00
Staff Luncheon	\$ 700.00
Other	\$ 700.00
Staff Week	\$ 200.00

Total **\$9,225.00** - has been allocated by EPS to EPS PA for 2012/13.

Karen Triebes stated that most of the class reps had submitted their expenses vouchers for the class picnics. The reps need to submit the expense form a.s.a.p. so that the event expenses can be closed out from the budget.

Note that if the class has no expenses or is donating the expenses to still notify the treasurer with information.

Note any unused allocated monies for the class picnic cannot be used for other purpose.

Diane Najm, EPS PA VP Volunteerism, announced that the annual Fall Harvest event would be hosted at the newly dedicated EPS Commons on Friday evening on October 5th, from 6:30 to 10:00 pm. The cost for the event is \$45.00 per person (which is less from last year). Chef Ian will be preparing a gourmet meal.

Vickie Baldwin stated that no child care provided on EPS campus during Fall Harvest Event; due to the liability of alcohol being served at the event.

Vickie also stated that the fall harvest event would e-mail invites via the company paperless post. They are using Paperless Post as the company will keep everyone's e-mails undisclosed and not used for any other marketing.

It was suggested to inquire and collect the number of 11 &/or 12 graders are interested in offering their baby sitting services.

Diane Najm, announced that volunteers were needed to support student life:

- Middle school needed 3-5 volunteers of which one would be a class rep.
- Upper school needed 3-5 volunteers of which one would be a class rep.

A signup sheet was available and the information is to be posted on the calendar & class reps e-mail.

Desiree thanked everyone for attending and invited them to enjoy the refreshments.

EPS PA General meeting ended at 9:15 am.

Respectfully submitted

Angela Kavounas
EPS PA Secretary