

EPS PA Minutes
Executive Committee Meeting
January 5, 2012

In Attendance

Anne Corley	Libby Miller
Desiree Eden	Diane Najm
Karen Triebes	Alice Ryan
Lisa Brashem	Vandana Chalana
Betsy Smith	Vickie Baldwin

Budget

The two changes from our last meeting are:

- The 2nd trimester coffee came in on budget, but Diane Najm donated the pastries. The total budget for the 3rd trimester coffee is \$100. It was suggested that parents bake for the coffee, and that would help offset the cost. Even if parents donate to the coffee, receipts should still be turned in. Diane will put together a more formal budget for the coffees, so this issue can be addressed in next year's budget.
- Halloween Bowling came in under budget by \$132.

It was suggested we budget for new EPS lanyards for nametags. The current nametags are strung on strings that get tangled and are hard to store.

Debrief on Recent Events

Winter Trimester Coffee

The coffee was a great success. Next time, we will cut down on the coffee, purchase some "Joe to Go" size containers and add a decaf. Discussion ensued as to the best day to have the coffees and it was agreed the first day back after trimester break worked well. Tying the coffee to another event happening afterwards (like the parent book club) is also a good idea.

Our next coffee is scheduled for Monday, March 12th. Discussion took place regarding the best time of day for PA coffees. Vandana Chalana received input from a new parent who said coffees and parent meetings in the morning and afternoon are not accessible to those parents who work. It was suggested we try having a PA coffee/meeting in the evening (6:30) to attract those parents who work during the day. We agreed to feature a guest speaker from outside the school when we try an evening event. Vickie Baldwin will look at the school schedule for the remainder of the year and see if there is an opportunity to schedule an evening PA meeting this year. Otherwise, we will build that into next year's calendar to see how attendance is at an evening meeting.

Libby Miller suggested organizing "Moms Nights Out" on a grade level basis. Class Reps could help facilitate these events during the school year. Betsy Smith is developing a parent survey, and this issue can be added to the questionnaire to determine interest.

Food Drive/Coat Drive

Vickie proposed the parent drive be cancelled for this year, as the students have planned two separate drives through their experiential learning projects. The executive committee agreed. Diane offered to help the students if necessary.

Adult Bowling

We have decided not to have an event, based on cost (the same as the Harvest Event), the recent similar activity for students (Halloween Bowl), the fact the school will not fund the event (to help pay for teachers/staff), the number of parent events scheduled during the school year, and the number of fundraising activities going on simultaneously.

It was suggested we include a question on the parent survey about the number of parent events we hold during the school year and interest in these events.

Staff Appreciation

Alice Ryan discussed a Valentine's Day dessert buffet for staff and teachers. Parents who volunteered for staff appreciation activities will be asked to bake treats.

In March, staff appreciation will happen once/week all month. Each week will have a theme, and two grade level classes will be responsible for preparing food for that particular event. All parents will be encouraged to participate/contribute during their grade level week. Alice and Vandana will ask for theme suggestions during the General Meeting.

Campus Clean-Up/Watershed/International Potluck

There has been discussion regarding whether a campus clean-up is needed if the landscape plan for the campus moves forward as part of the capital campaign. More will be known after the EPS Board Meeting in February.

Continuation Breakfast

No discussion took place.

Senior Dinner

No discussion took place.

February General Meeting

Anne Corley discussed whether it is necessary to have four General Meetings between now and the end of the school year. It was decided to cancel the February General Meeting since it is likely we will not have a full agenda for that particular meeting. Scheduled speakers for the upcoming meetings are: January—Byron Bishop and Terry Macaluso will talk about the construction project and fundraising, April—Jeff Adair speaking about Summer Trips, (???) May—Bart Gummerre will speak on college counseling at EPS.

It was suggested Jeff Adair be invited to speak briefly next week at the General Meeting about the Summer Programs because the deadlines for deposits for trips are due in January.

Executive Committee Interest In Serving

Alice—Staff Appreciation or other

Lisa—Communications

Desiree—President

Libby—Hospitality

Karen—Treasurer

Diane—Hospitality

Anne—Immediate Past President

Vandana—Staff Appreciation

We will need to recruit a secretary, volunteer chair, and president elect.

Betsy Smith will help Libby Miller with refining the Excel spreadsheet for volunteers.

Discussion ensued about the term for the President, whether it should be a one or two year term. Given that the president serves one year as president elect, one year as president and one year as past president, the Executive Committee agreed that a one year term provides ample continuity.

Comments from Second Week Phone Calls

No discussion took place.

Next Executive Committee Meeting:

Thursday, February 9th at 8 a.m.

Respectfully submitted by Lisa Brashem